

## Chapter 2 – Governance

Political governance structure

### **COUNCIL**

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#### **EXECUTIVE COMMITTEE (EXCO)**

**Chairperson:** Cllr T O Mlaba (Mayor)

**Vice Chairperson:** Cllr L Naidoo (Deputy Mayor)

**Exco Members:** Cllrs D Gailaard, S N Gumede, ZRT Gumede, TT Nzuzo, VG Reddy, NF Shabalala, P Pillay, TP Collins

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### **Support Committees**

Economic Development Development & Planning

Infrastructure

Health, Safety & Social Services

Housing, Cleansing & Solid Waste and Corporate & Human Resources

Masakhane, Grant-In-Aid, Non-racism & Non Sexism

**Chair:** Cllr L Naidoo

**Chair:** Cllr V Reddy

**Chair:** Cllr NF Shabalala

**Chair:** Cllr SN Gumede

**Chair:** Cllr ZRT Gumede

**Ex-Officio Members:** \*Cllr James Nxumalo (Speaker) Cllr Fawzia Peer (Chief Whip)

\*All other selected Councillors report to the Speaker.

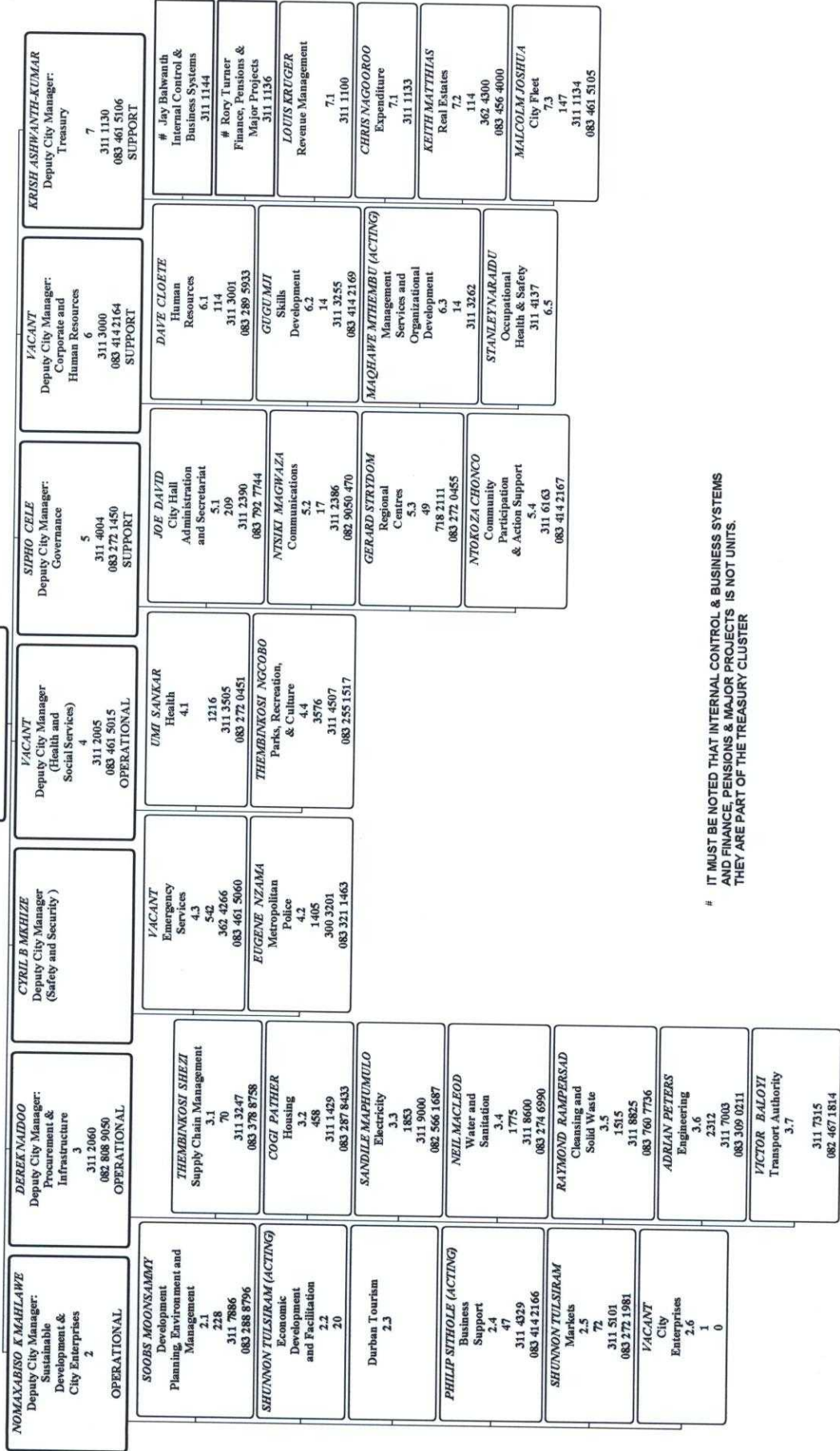
**ORGANOGRAM FOR ETHEKWINI MUNICIPALITY**

APPROVED EXCO : 2002-08-01

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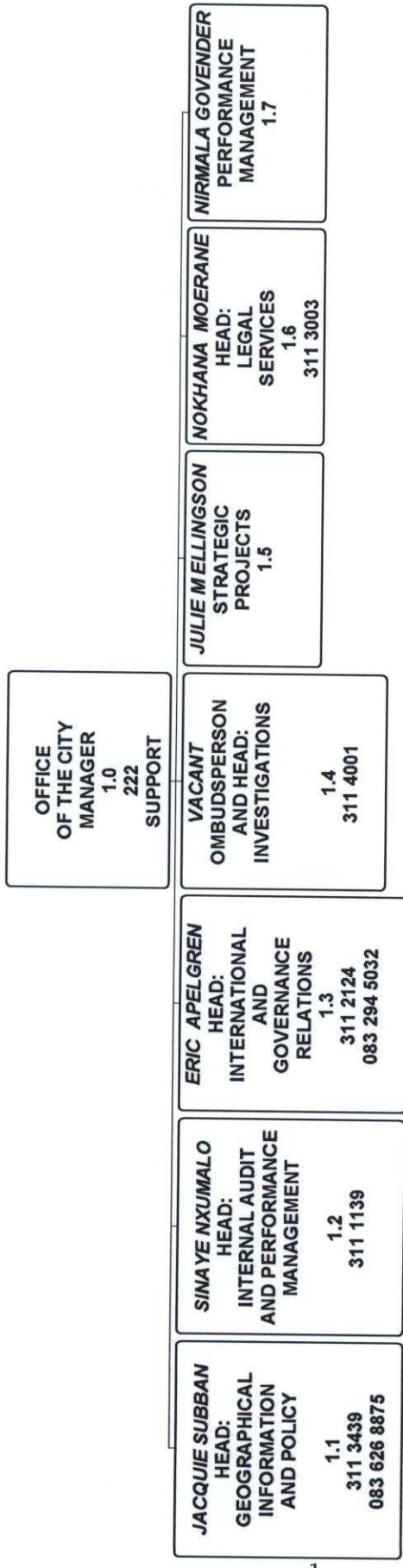
**DR MIKE SUTCLIFFE**  
CITY MANAGER

MANAGER : DR MICHAEL SUTCLIFF  
DEPUTY CITY MANAGER  
DEPUTY CITY MANAGER  
DEPUTY CITY MANAGER  
OFFICE OF THE MANAGER  
- 4 OFFICER



# IT MUST BE NOTED THAT INTERNAL CONTROL & BUSINESS SYSTEMS AND FINANCE, PENSIONS & MAJOR PROJECTS IS NOT UNITS. THEY ARE PART OF THE TREASURY CLUSTER

**ORGANOGRAM FOR ETHEKWINI MUNICIPALITY**  
**OFFICE OF THE MANAGER**



## Section 57 Managers

NAME	POSITION	Signed performance agreement	
		YES within legislative requirement	NOT within legislative requirement
Dr Michael Sutcliffe	Municipal Manager	Yes	
Krishna Aswanth Kumar	Deputy City Manager: Treasury	Yes	
Derek Naidoo	Deputy City Manager: Procurement and Infrastructure	Yes	
Sipho Cele	Deputy City Manager: Governance	Yes	
Cyril Bhekinkosi Mkhize	Deputy City Manager: Safety and Social Services	Yes	
Nomaxabiso Mahlwe	Deputy City Manager: Sustainable Development and City Enterprises	Yes	
Siphiwe Madondo (resigned)	Deputy City Manager: Corporate and Human Resources	Yes	
Dr Sibongiseni Dhlomo (resigned)	Deputy City Manager: Health and Social Services	Yes	

## Corporate governance

### Anti-corruption and fraud

#### Strategies in place to fight corruption

1. Anti Fraud and Corruption Policy
2. Ethics Awareness Programme
3. Outreach Programme on Fighting Fraud and Corruption
4. Draft Whistle-Blowing Policy

#### Key risk areas to focus on

1. Housing Unit with regards to irregular awarding of contracts

#### Measures taken to fight corruption

1. Roll out of Anti Fraud and Corruption policy to the internal stake holders through presentations.
2. Roll out of Anti Fraud and Corruption policy to the external stake holders through outreach programmes.
3. Investigation of fraud and corruption cases.
4. Monitoring recommendations with regards to Disciplinary, criminal and recovery actions.

#### Audit committee and Internal Auditing

The Audit Committee details are in Chapter 7.

<b>Internal Audit Check List</b>	<b>Yes/No</b>	<b>Date</b>
Is an Internal Audit Unit in place?	Yes	Has been long established
Has the internal audit function been outsourced?	No	N/A
Has a risk based audit plan for the year been drafted and approved?	Yes	June 2009
Has an internal audit programme been drafted and approved?	Yes	Ongoing, project based
Have the following reports been submitted to the audit committee?		These are supplied quarterly
- implementation of the audit programme	Yes	
- matters relating to internal audit	Yes	
- internal controls	Yes	
- accounting procedures and practices	Yes	
- risk and risk management	Yes	
- performance management	Yes	
- loss control	Yes	
- compliance with the MFMA	Yes	
- compliance with the annual Division of Revenue Act	Yes	

#### Auditor-General reports

<b>Auditor- General checklist</b>	<b>Yes/No</b>	<b>Date</b>
Have the financial statements been submitted to the Auditor – General?	Yes	Municipality:31/08/09 Consolidated:28/09/09
Has the annual report been submitted to the Auditor-General?	Yes	Draft: 20/11/2009 Final: 21/1/2010
Has the Auditor-General submitted their report on the findings of the annual	Yes	21/12/2009

report?		
Indicate the outcome of the Auditor General Report on the financial statements	Unqualified	

#### Bylaws and policies

TYPE	NAME	DATE
Bylaws	There were no bylaws set in place in 08/09	
Policies	Communication	29 April 2009
	Credit Control and Debt Collection	31 March 2009
	Municipal Rates	31 March 2009
	Tariffs	31 March 2009

#### Communication

The following are in place	<Yes/No>
Communication unit	Yes
Communication Strategy	Yes
Communication Policy	Yes
Communication satisfaction surveys	Yes
Functional complaint management systems	No

#### Information Technology and Systems

Indicate whether the following is in place	<Yes/ No>	Percentage with administrative staff with access	Percentage of Councillors with access
Municipal Information Masters Systems Plan	Yes	100%	100%
Municipal website functional and updated	Yes	100%	100%
Access to the Internet	Yes	20%	100%
Electronic mail services	Yes	30%	100%
Automated performance management system	Yes	100% of project managers	0%
Provision of municipal services via electronic communication	Yes	30%	100%

Websites

<b>Documents published on Municipality's Website</b>	<b>Yes/No</b>
Annual and adjustments budgets and all budget-related documents	Yes
All budget-related policies	Yes
Annual Report	Yes
All performance agreements required in terms of section 57 (1) (b) of the Municipal Systems Act	Yes
All service delivery agreements	No
All long-term borrowing contracts	No
All supply chain management contracts above a prescribed value	No
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) of MFMA during the previous quarter	No
Contracts to which subsection (1) of section 33 of MFMA apply, subject to subsection (3) of that section	No
Public-private partnership agreements referred to in section 120 of MFMA	No
All quarterly reports tabled in Council in terms of section 52 of MFMA	Yes, insofar as the reports are carried in the agenda that are published on the website